

Committee Licensing Committee	Date: 16 July 2024
Subject: Licensing Service Business Plan 2023/24: Progress Report	Public
Which outcomes in the City Corporation's Corporate Plan does this proposal aim to impact directly?	<ul style="list-style-type: none"> • Diverse Engaged Communities • Providing Excellent Services • Vibrant Thriving Destination
Does this proposal require extra revenue and/or capital spending?	No
Report of: Gavin Stedman, Port Health and Public Protection Director, Environment Department	For Information
Report author: Joanne Hill, Business Planning and Compliance Manager	

Summary

In April 2023, this Committee approved the elements of the Environment Department's 2023/24 high-level Business Plan which lie within the remit of the Licensing Committee. The high-level Business Plan was supported by a list of the Licensing Team's priority objectives for 2023/24.

This report provides a summary of the progress made by the Licensing Team in the delivery of its priority objectives during 2023/24.

Recommendation(s)

Members are asked to note the content of this report.

Main Report

Background

1. In April 2023, Members of this Committee approved the elements of the Environment Department's 2023/24 high-level Business Plan which are within the remit of the Licensing Committee. The high-level Business Plan was supported by a detailed list of the Licensing Team's priority objectives for 2023/24.
2. Throughout the year, progress against the Licensing Team's objectives was regularly reviewed and discussed by Senior Management to ensure any issues could be resolved at an early stage, and your Committee was kept up to date on key matters.

Current Position

3. During 2023/24 the Licensing Team made good progress against the delivery of its priority objectives. This work enabled the Team to fulfil its strategic commitments, supporting the outcomes of the Corporate Plan, and other key strategies and policies, including Destination City and the Safer City Partnership.
4. The Team supported business and residents to adapt to the changing dynamic of the City to a 7-day a week venue and cultural destination, balancing the needs of the businesses, residents and visitors. The Safety Thirst Accreditation Scheme was also relaunched.
5. Throughout its work, the Licensing Team continued to promote the four licensing objectives set out in the Licensing Act 2003, fulfilling its statutory duties to ensure all licensed premises are safe and do not give rise to public nuisance or crime and disorder.
6. A summary of the progress made against each of the Licensing Team's priority objectives during 2023/24 is presented at Appendix A.

Corporate & Strategic Implications

Strategic implications – The monitoring of key business objectives links to the achievement of the aims and outcomes of the Corporate Plan.

Financial implications - The full end of year financial position for 2023/24 will be detailed in the Chamberlain's Revenue Outturn Report which will be presented to your Committee separately.

Resource implications - None

Legal implications - None

Risk implications - Risk is reviewed regularly by the Senior Management Team as part of the ongoing management of operations. In addition to the flexibility for emerging risks to be raised as they are identified, a process exists for in-depth periodic review of the risk register. The Department's Risk Register currently includes no Red or Amber risks specifically related to the Licensing Service.

Equalities implications – None

Climate implications - None

Security implications - None

Background Papers

'Draft high-level Business Plan 2023/24' (*Licensing Committee 28 April 2023*)

Appendices

Appendix A – Progress against Licensing Service Priorities 2023/24

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